



Job Description: Key stage 1 Classroom Teacher

Post Summary

The Classroom Teacher is responsible for delivering high-quality education and fostering a supportive learning environment in line with the values and standards of an independent school. This includes fulfilling professional duties outlined below and undertaking additional tasks as reasonably required by the Head.

Post Holder:

Reporting to: Head (delegated daily to the Head of Pre-Prep)

Key Responsibilities

1. Facilitating the Learning Process

- Implement Schemes of Work developed by Heads of Department.
 - Prepare medium- and short-term plans collaboratively with colleagues.
 - Plan, teach, and evaluate lessons aligned with the school timetable.
 - Liaise with the Head of Learning Support to address the needs of pupils with SEND.
 - Establish and maintain a stimulating, inclusive classroom environment.
 - Integrate ICT tools to enhance teaching and learning.
 - Assess pupils' progress regularly, keeping detailed records.
 - Report on pupil attainment through written reports and during parent consultations.
 - Provide enrichment opportunities for more able pupils.
 - Engage in continuing professional development (CPD) and stay current with educational best practices.
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2. Supporting Pastoral Care

- Uphold and implement the school's Special Needs policy, supporting children with additional needs.
- Foster the well-being, social, and emotional development of pupils.
- Serve as a role model in conduct, appearance, and punctuality.

- Address and report academic or behavioural concerns to the Head of Pre-Prep or Assistant Heads.
 - Maintain open communication with parents regarding their child's progress and well-being.
 - Report safeguarding, child protection, and health & safety issues as necessary.
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3. Staff Collaboration and School Commitments

- Supervise pupils during breaks and lunchtimes.
 - Prepare and present reports at the end of the academic year.
 - Attend staff meetings, INSET days, and other school functions as required.
 - Contribute to extracurricular activities to enrich pupils' experiences.
 - Provide cover for absent colleagues on short-term notice.
 - Actively engage in the school's performance management process.
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Safeguarding and Equal Opportunities

Longacre School is dedicated to safeguarding and promoting the welfare of children. All applicants must undergo child protection screening, including a Disclosure and Barring Service (DBS) check. Employment will only commence once satisfactory DBS clearance is received.

Longacre School is an equal opportunities employer.

Salary

Competitive, reflecting the significant responsibilities of the post. Longacre School operates its own pay scale.